



ROCHAMBEAU GUIDELINES

2010-2011

PRIMARY SCHOOL – LYCEE ROCHAMBEAU

Kindergarten and elementary classes are split up according to level on our 3 different campuses.

ORGANIZATION OF THE FIRST DAY OF SCHOOL – WEDNESDAY, SEPTEMBER 1st, 2010

SCHEDULE

FOREST ROAD:	CM2	8:30 am.
ROLLINGWOOD:	GS/CP- CP- CE1-CE2-CM1	9:15 am.
BRADLEY:	GS	10:00 am.
	PS- MS	10:00 to 11:00 am.

(Students who travel on school buses will be expected from 8:00 am)

MEETING POINTS FOR STUDENTS

Class lists will be published on the first day of school.

AT FOREST ROAD AT 8:30 am

CM2

In the recess area
(Behind the administration building)

AT ROLLINGWOOD AT 9:15 am

CP

In their respective class

CE1

In yard # 1

CE2

In the gymnasium

CM1

In front of the CM1 Classes

AT BRADLEY

Children meet in their respective classes

END OF SCHOOL DAY

- Primary school (CP to CM2): no child care and no study hall on the first day of school.
- There will be only one school bus departure:
 - at 3:10 pm from Bradley
 - at 3:10 pm from Rollingwood (shuttle for Forest Road) and buses 13-14-15
 - at 3:40 pm from Forest Road

INFORMATION MEETINGS:

Parents are invited to meet the teaching staff at the beginning of the school-year on the following dates:

Tuesday, September 7th, 6:00pm Bradley Campus

Wednesday, September 8th, 6:00pm Rollingwood Campus

Monday, September 13th, 6:00pm Forest Road Campus

MIDDLE SCHOOL AND HIGH SCHOOL

ORGANIZATION OF THE FIRST DAY OF SCHOOL IN THE SECONDARY SCHOOL (6e TO TERMINALE)

FOREST ROAD CAMPUS – WEDNESDAY, SEPTEMBER 1st, 2010 - 8:25 am

For safety and supervision reasons, **students are required to arrive no earlier than 8:00 am**

Class lists will be published on the first day of school outside the offices of the *Vie Scolaire*.

From 5^e to Terminale, students meet in the classroom with the *professeur principal* from 8:25 am to 10:20 am. Lessons start at 10:40 am.

- In 6^e, students meet at 8:20 am in the Middle School cafeteria where the Deputy Head of School will do roll call. The *professeurs principaux* and the *Vie Scolaire* will be with them until 11:30 am, followed by lunch. Lessons start at 12:30 pm.

Please note:

- **Supervised Study hall will not take place on the first day of school.**
- **There will be only one school bus departure at 3:40 pm from Forest Road**

INFORMATION MEETINGS

Parents are invited to meet the teaching staff at the beginning of the school-year as follows:

- **6èmes/5èmes: Wednesday, September 15th, at 6:00pm**
- **4èmes/3èmes: Thursday September 16th, at 6:00pm**
- **2des to Terminales: Monday, September 20th, at 6:00pm**

Meetings will start in the auditorium and will then be held in different classrooms where parents will meet the teaching staff. Other yearly meetings will be announced in the school calendar.

ROCHAMBEAU GUIDELINES

1. WEBSITE:

We recommend that you to visit our website www.rochambeau.org on a regular basis. **It was completely updated for the 2009 rentrée.** It is a very useful means of communication and information for all members of our community.

2. CLASS HOURS:

Maternelle (Bradley Campus)

Children are expected from 8:30 am. Classes start at 9:00 am.

Children must be picked up between 3:10 pm. and 3:30 pm.

No child care service is provided.

After 3:30pm, any lateness will incur a charge of \$25 per 15 minutes.

Elementary (Rollingwood campus: (GS/CP, CP, CE1, CE2, CM1)

(Forest Road campus: CM2)

Students are expected from 8:00 am:

CP students → BCD playground

CE1 to CM1 → playground 1

CM2 → CM2 playground

Lessons start at 8:30 am. School finishes at 3:20 pm.

After 3:45 pm, children will automatically be taken to the fee-paying study hall at the cost of \$25 a time. **After study hall has ended (5:30pm), any lateness will be charged \$25 per 15 minutes. More than three delays will incur the student to be automatically registered for the semester and parents will be charged \$250.**

Middle School and High School (Forest Road campus)

Students are expected from 8:00 am. Classes start at 8:25 am and finish at 3:20 pm in 6^e and 5^e or 5:25 pm from 4^e to Terminale, depending on the schedule given out to students. Rules regulating student arrival and departure times are specified in the school charter.

3. OFFICE HOURS:

The administrative offices are open from 8:00 am to 4:00 pm Monday to Friday.

For appointments:

Forest Road: Head of School, Director of Secondary School: please contact the respective secretariat

Teaching staff: please contact the reception desk; (301) 530 8260

Rollinwood: Director of Primary School: please contact Mrs. RISPAL, or Mrs. DALLIÈRE; (301) 907 3265

Bradley: Director of Maternelle: please contact Mrs. Van der TAK; (301) 767 1683

4. ARRIVAL AND DISMISSAL PLANS - FOREST ROAD CAMPUS:

Please note:

Apart from school buses, emergency and police cars, delivery and personnel cars no other vehicles are permitted around the circle and on the staff parking areas between the hours of 8:00 am and 6:00 pm. Visitors are invited to park on the parking lot on “Access Road”.

School buses drop off students around the circle around 8:10 am. Student drop-off and pick-up is on **ACCESS ROAD only**. Speed limit 5km/h or 3mph.

The School strongly encourages families to consider bus transportation to minimize car traffic in the neighborhood. The Transportation Management Plan (TMP) requires that 50% of the students travel to school by bus.

ARRIVAL

Students who arrive by car are dropped off at the shelter on Access Road. Cars enter Access Road from Montgomery Drive, drop off children, proceed to Forest Road and turn left to depart (see plan on the school website). Staff members are on duty at the shelter to greet students and assist with safety procedures. A security guard/police officer is posted at the entrance and exit of the Access Road. Students walk via the sidewalk and path along Forest Road to the school buildings. Students must not walk across the sports field.

We request that parents remain in their car and have students ready to depart, with all bags in hand when they reach the shelter drop off area. In this way the line of cars moves smoothly and traffic is reduced on Montgomery Drive. In the rare circumstance that a parent must get out of his/her car please park vehicles in the parking lot and do not block the Access Road car line.

Students who drive to school **must** park on Access Road **with prior authorization from the Administration.**

DISMISSAL

All students departing by car meet their parents at the shelter on the Access Road. Cars enter and exit Access Road in the same way as for morning arrival.

The bus dismissal takes place around the traffic circle. At the 3:30pm and at 5:30pm dismissals, all students riding a bus leave the buildings and find their bus parked along the traffic circle. They must board the bus immediately upon exiting the school buildings.

Any faculty or staff member parked in front of the administration and high school should remember that they cannot move their cars between 3:15pm and 3:45pm or 5:15pm and 5:45pm due to bus traffic in the circle.

Please note your vehicle tags/license plate numbers on the admissions documents. It is essential that parents and students abide by the school traffic regulations (Transportation Management Plan – TMP) A parent or family member found to be in violation of the TMP will be subject to consequences. Repeated violators are subject to suspension.

5. NEW STUDENTS' FILES:

Your child(ren)'s file must be completed before the first day of school and returned to the Admissions Office (Mrs. Finucan)

N.B We remind you that the State of Maryland insists that children's medical files, consisting of a medical visit and compulsory vaccinations, be up-to-date for entry into class. **Therefore, students whose medical files are still incomplete by the first day of school, will not be able to go to class.** The School Nurse ensures that the files are up-to-date.

6. SCHOOL FEES:

Tuition and most school fees are collected through FACTS Tuition Management Company. All families must register with FACTS at the time of enrollment at www.factspayment.com. If you have any tuition payment questions, please call FACTS directly at 800-624-7092. FACTS offer families several payment plans.

Families can also settle the school fees in total by check made out to the FIS (French International School) by July 1st.

Students, whose families have not registered and/or made an initial tuition payment, will not be admitted to class at the start of the school year. At any time during the school year, students will not be admitted to class if tuition payments are not up-to-date.

In some cases, the school is able to offer financial aid to eligible families. Please contact Mrs. Bangoura at extension 298 between 8:30 am and 11:30 am for any information on this matter.

French Nationals arriving in the USA should contact Mrs. Finucan at extension 246 to learn about documents required by the French Embassy for French Scholarship request. Registration with the Consulate is required.

7. MEDICAL EMERGENCIES:

In case of a medical emergency the School will immediately get in touch with families to inform them that the student has been taken to the nearest hospital.

Important:

In the event of your being away from Washington, please notify the School and leave a legalized power of attorney with a friend. A Notary Public is available at the Lycée – please contact Mme Finucan, ext. 246 on the Forest Road campus or Mme van der Tak, ext 100, on the Bradley campus.

The Admissions Office must be notified of any change of address, e-mail, telephone number, family situation.

Insurance in case of medical emergencies:

We suggest that, in addition to your medical coverage, you acquire a Student Accident Insurance Protection. We draw your attention to the importance of adequate medical insurance as well as liability coverage. **The School does not cover medical or hospital expenses for accidents which occur on campus or during any activities organized by the School.**

8. SCHOOL BOOKS

Secondary School :

- Lists of books and equipment/materials which are required in each class are available on the website.
 - The new French textbooks are sold by lot and must be ordered before June 23. New families can complete the purchase of lots of books from school.
 - The new English textbooks, stationery and sports clothes for classes from 6e to Terminale will be sold from August 31st until September 10th , from 8:30am to 3:00pm, in the small gymnasium situated on the first floor of the Forest Road administration building. If you have a tax exemption certificate, it must be presented when checking out at the cash register.
- A Used Book Sale (for purchase only) will be organized at the beginning of the school year. Payment should be made by check to “French International School”.

Primary School : Books, equipment, stationery/materials are included in the fees and will be given out on the first day of school.

9. DAILY SCHOOL LIFE

Daily life on the campuses is regulated by a *charte de vie collective* which is read out and explained to students on the first day of school. A copy will be given to families for reading and signing of the corresponding receipt.

10. DRESS CODE

Appropriate dress is requested every day at school. In the secondary school, a special outfit is requested for sport and field trips (see attached document).

11. LUNCH PROGRAM

This service is not available at Lycée Rochambeau. Lunches have to be provided by parents. (Lunch-box). In the secondary school microwaves are available to students.

12. STUDY HALL:

1) Elementary School (see attachment 6)

Supervised study hall: in order to allow elementary school students to work under supervision, study hall is offered Monday to Friday on the Rollingwood and Forest Road campuses as follows:

- Monday to Friday: **\$1300 per semester or \$2200 per school-year.**
- Two set days a week: **\$650 per semester or \$1100 per school-year.**

If you wish to register your child for the whole school-year, please do so by October 1st. No occasional supervised study hall is offered.

Study hall will start on **Thursday, September 2nd** from 3:20 pm to 5:30 pm at Forest Road and Rollingwood.

Daycare: This service is available from 3:20pm to 5:30pm as follows:

- Monday to Friday : \$350 per semester or \$550 per school-year
- Two set days per week: \$180 per semester or \$280 per school-year
- Occasional daycare: \$25 a time. More than three times will incur the registration of the student for the semester and parents will be charged \$250.

There is no daycare at Forest Road, only supervised and guided study hall is offered.

2) Middle School:

Supervised study hall: this fee-based study hall will be provided for students from 6^e to 3^e. Students must register with the *Vie Scolaire*. Students who use school transportation and wish to register for study hall can take their bus at 5:30pm. The bus number may be different to the one used at 3:30pm; this number is written on the bus confirmation that you will receive from the Transportation Department. (see daycare costs above)

Guided study hall: allows for specific help to be given to students from 6^eme to 3^eme whether it be in their personal work or for repetition of parts of lessons. Each student benefits from individual help. This study hall is open Monday to Friday from 3:40 pm to 5:25 pm with one teacher being in charge of a maximum of 6 to 8 students.

Costs: \$2500 for 5 days or \$1100 for 2 set days per week for the year. It is possible to register per semester: \$1300 for 5 days or \$650 for 2 set days per week. No occasional registration is offered.

After school program: It is proposed to offer students in 6^eme and 5^eme, every day from 3:30 pm to 5:15 pm, three different activities whether in sport, culture and arts and help in guided study hall (\$1000 per semester)

Various possibilities will be offered in September, per semester, and students and parents will be able to choose one activity for each day in one of the three fields mentioned above:

- Flat rate 5 days 5 activities of your choice
- Flat rate 3 days 3 activities of your choice

3) Lycée:

Students can choose to work by themselves in study hall until 5:30 pm

REMINDER:

Students who have not been picked up at the end of classes will automatically be taken to the fee-paying study hall at the cost of \$25 a time. **After the end of study hall, lateness will be charged \$25 per 15 minutes.**

13. CLUB ROCHAMBEAU:

This program consists of extra-curricular activities available to students after school.

Information will be given to students at the beginning of school. Activities are per semester and fee-paying:

- \$175 regular club
- \$220 league club + league subscription fee
- \$300 swimming club

Parents who have artistic or sporting talents are welcome to run clubs and would be able to do so as early as the first semester. Please contact Mme Wissmann (wissmannm@rochambeau.org). Clubs will start on Monday September 20th.

14. FIELDTRIPS

1) Primary School:

Fieldtrips are paid for by the School. As part of the program however, other fee-paying fieldtrips may occur during the school-year (e.g. shows at the Maison Française and Alliance Française, *classe de découverte*)

2) Middle School-High School

Parents are informed if a class project includes a fieldtrip of one or more days. The cost of the trip is in addition to the school fees. For outings in the greater Washington area, the cost of transportation will be borne by the school

15. VOLUNTEER HELP

- 1) Secondary School students can offer their help for the benefit of the community. This work will be recorded in their transcripts for entry to American universities. Various activities are offered to students and parents who might be interested. For further details, please see Mrs. GENOVESE (genovesem@rochambeau.org).
- 2) Participation from parents: in many educational and cultural fields, parental volunteer help is a valued and important part of our school community.

16. VIDEOTHEQUE:

The *vidéothèque* is run by parents. A variety of French programs are offered for a registration fee of \$25. (Please see document attached)

The *vidéothèque* is located in the new High School building.

17. INCLEMENT WEATHER POLICY

1) Delayed opening or school closed

In the event of overnight or morning inclement winter weather (snow, ice, severe storm) the Lycée follows Montgomery County Public Schools MORNING closure or delay decisions. In the morning, Lycée Rochambeau does not make a separate announcement. If Montgomery County Public Schools are closed or have a delayed opening, then the Lycée is closed or the opening delayed.

Typically, Montgomery County will close schools for the day or delay by two (2) hours. A delay of two (2) hours means that the Lycée's bus pick-up times and school opening times will be two (2) hours later than a normal day.

Montgomery County begins road inspections at 3:00 am and makes a closure/delay decision by 5:00 am. An announcement is made on local television and radio, and on the Montgomery County Public Schools website at <http://www.montgomeryschoolsmd.org>

Occasionally, Montgomery County Public Schools will announce a delay and then switch to a "schools closed" announcement. Please continue to watch and listen to media reports throughout the morning to determine the status of school operations as weather conditions change.

A message will be placed on the school website (www.rochambeau.org) as well as on the reception voice-mail and transportation department voice-mail.

Afternoon inclement weather closure or early dismissal

In the event of inclement weather (snow, ice, severe storm) DURING THE SCHOOL DAY, the Lycée makes its own independent decision to close school early, dismiss students early, or cancel any evening activities.

Lycée Rochambeau will usually follow Montgomery County Public Schools decision to dismiss student early, but will determine its own dismissal time or cancellation plans because of its unique schedule and transportation needs.

The Lycée will announce an afternoon early dismissal:

- On the school's website, www.rochambeau.org
- On the school's general voice-mail at 301 530 8260. A message will announce the procedure to be followed.
- On the school's transportation office voice-mail at 301 530 8260 and dial 5 or call directly the transportation office extension 241.
- An announcement will be made on local television ABC Channel 7, WJLA/Newschannel 8 and on WTOP 1500 AM radio.

Parents are invited to pick-up their children at the announced early dismissal time or as soon as possible thereafter.

ATTACHMENT 1 : ADMINISTRATIVE OFFICES TELEPHONE LIST

Forest Road		Tel: 301-530-8260 Fax: 301-564-5779
200	Réception	Mme Christiane LITT
250	Assistante du Proviseur	Mme Brigitte TRICOTTET
221	Secrétariat du Directeur du Secondaire	Mme Nicole AGÉNOR
246	Service des admissions	Mme Agnès FINUCAN
298	Facturation et Recouvrement	Mme Aicha BANGOURA
240	Intendante	Mme Gaëlle FOUILLADE
242	Comptable	Mme Catherine POST
230	College Counselor	Mme Amy GARROU
231	Registrar	Mme Dalila BESSAHA
254	Orientation française	Mme Karine GAULTIER
285	Service des Examens	Mme Anne MAY
260	CDI	Mme Ariane COHN - Mme Laurence FOURNET
241	Transport scolaire	Mme Dominique GUILLEMIN
287, 264	Secrétariat du Transport scolaire	Melle Céleste COLLINS - M. Luis HIGUEROS
252	Infirmierie	Mme Cécile TAYLOR - Françoise HATFIELD
271	CPE Collège	Mme Patricia BECKER
272	Vie Scolaire Collège	
270	CPE Lycée	M. Abdelkrim EL MEHDAOUI
251	Vie Scolaire Lycée	
265	Psychologue du secondaire	Mme Ekatarina ZOUBAC

Rollingwood		Tel: 301-907-3265 Fax: 301-215-7811
300, 312	Secrétariat de l'élémentaire	Mme Corinne DALLIERE - Mme Sigrid RISPAL
303	Infirmierie élémentaire	Mme Agnès BELLI
304	Student Achievement Advisor	Mme Séverine JOLY
306	BCDI	Mme Chantal FERROT

Bradley		Tel: 301-767-1683 Fax: 301-767-1688
100	Secrétariat du Directeur	Mme Marianne VAN DER TAK
101	Student Achievement Advisor	Mme Séverine JOLY

ATTACHMENT 2 : TRAFFIC REGULATION
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**FOR THE ATTENTION
OF ALL PARENTS, STUDENTS, FACULTY AND STAFF
OF THE LYCEE ROCHAMBEAU**

NOTICE REGARDING THE SPECIAL EXCEPTION

Effective March 13, 2003, the Board of Appeals of Montgomery County granted the French International School (Case No.S-411-D) the request for modification of its Special Exception. This means that we received permission to proceed with the Master Plan to build a new high school and gymnasium on our Forest Road campus. However, this permission is conditional upon respect of the parking and traffic regulations stipulated by the County. The Board of Appeals retains continuing jurisdiction over this matter and may convene a hearing if verified complaints indicate possible violations of any conditions.

Every parent or guardian has signed the Contract Form with the Lycée, agreeing to abide by the rules of the Special Exception. In the event that these rules are broken, the Board of Appeals has demanded that disciplinary action be taken. Therefore, please read carefully the main points pertinent to required behavior on and around the Forest Road campus.

- Parking is not permitted on any neighboring streets surrounding the Lycée.
- The school is closed at the weekend, except for authorized events, and access to the campus is not permitted.
- It is expected from everyone to be on good terms with the neighborhood at all times.

ATTACHMENT 3 : ROCHAMBEAU DRESS CODE FOR TRIPS AND SPORT

1. For all trips

Middle and High School students have a dress code representative of the School. Students not wearing the appropriate dress will not be allowed to go on trips.

Dress for trips:

- Long trousers or skirt (around knee level): dark blue or black.
- Shirt or blouse (with buttoned collar) : white
- Rochambeau tie for boys and girls
- Shoes, other than sport shoes.

NB: The Lycée will give a tie to each student. In case of loss, families will have to buy a new one.

2. For sport lessons, as well as indoor shoes, the following gear is compulsory for all lessons according to season :

Sport gear:

- Short/jogging trousers dark blue no Rochambeau logo
- T-shirt mottled grey with the Rochambeau logo
- And/or dark blue sweatshirt with embroidered Rochambeau logo (no elastic waistband and wrists)

T-shirts and sweatshirts are on sale in the school store.

For items not bearing the school logo (shirt, pants, jogging, shorts) parents may purchase them in any store.

Families are asked to label sport items.

ATTACHMENT 4 : SEXUAL HARASSMENT POLICY

Sexual harassment is any behavior of a sexual nature that is unwelcome, offensive or embarrassing to the individuals exposed to the behavior or that creates a hostile or intimidating environment that interferes with an individual's right to learn, study, work, achieve, or participate in a comfortable and supportive atmosphere. Sexual harassment may include, but is not limited to, the following:

- Leering at someone else's body
- Making comments, gestures, or jokes of a sexual nature
- Manipulating clothing in a sexual manner
- Displaying sexual pictures or objects
- Spreading sexual rumors or commenting about sexual behavior
- Repeatedly pressuring for dates or unwanted sexual activity
- Touching, grabbing, and /or pinching
- Teasing and/or bullying in sexual terms
- Asking for sexual favors in exchange for grades, promotions, or participation in school activities
- Inflicting physical sexual assault or abuse

Sexual harassment may occur between persons of opposite sexes or of the same sex. While typically it involves a pattern of behavior, it can take the form of a single incident. Moreover, it may be directed toward a group or toward a particular person.

Students are legally protected against sexual harassment by Title IX of the Educational Amendments of 1972, a federal law prohibiting discrimination in schools on the basis of sex. In certain circumstances, sexual harassment and sexual violence may constitute sexual assault or sexual abuse and are covered by other local and state laws and procedures.

The French International School will not tolerate any form of sexual harassment by staff or students. It recognizes the student's right to participate in school programs and activities and an employee's right to perform his/her duties in an atmosphere free of any form of sexual harassment.

Any student or parent or legal guardian of a student, or employee who feels that he/she has been a target of sexual harassment in school; on school property; or while participating in a school sanctioned curricular or extracurricular outings should report the incident promptly, orally, or in writing, to the Proviseur or one of the designated harassment reporting officials listed below.

Any individual has the right to file a complaint regarding an alleged incident of sexual harassment that has occurred in school; on school property; or while participating in a school-sanctioned curricular or extracurricular outing.

<i>School Official</i>	<i>Title</i>	<i>Campus</i>
Mr. Abdelkrim El Mehdaoui	Vie Scolaire	Forest Road
Mrs. Patricia Becker	Vie Scolaire	Forest Road
Mr. Martinez	Director	Rollingwood
Mrs. Belli	Nurse	Rollingwood
Mrs. Taylor	Nurse	Forest Road
Mr. Philippe Bosquet	Director	Bradley

Individuals are encouraged to report harassment that they experience or witness. Any school staff member who receives a sexual harassment complaint should report it immediately, orally, or in writing, to the Proviseur or designated representative listed above.

All informal and formal complaints of sexual harassment will be investigated by the Proviseur or his/her designee. With respect to complaints against students, disciplinary action ranging from counseling to suspension or expulsion may be taken consistent with discipline policies approved by the Board of Trustees. Where complaints have been made against teachers or other French International School employees are suspected of abuse, the French International School will immediately conduct a thorough investigation that may result in remedial or disciplinary action up to and including the termination of employment or referral to local law enforcement authorities.

In cases involving criminal conduct, such as the infliction of physical sexual assault or abuse, local law enforcement authorities and/or child protective services will be notified immediately.

All complaints will be handled promptly and in a manner appropriate to significant disciplinary infractions. When a case is referred to the local law enforcement authorities, the school will complete its investigation and application of disciplinary action independently and separately from that of the local authorities, unless it is deemed to interfere with the local authorities' investigation. The complainant's rights will not be violated. He/she is given an opportunity to present the facts as he/she perceives them. Counseling will be provided to assist the complainant in coping with the alleged harassment.

Every reasonable effort will be made to maintain confidentiality during the investigation. Retaliatory action may not be taken against a complainant or any witness who participates in an investigation. Such action will result in severe sanctions against the retaliator in accordance with the School's disciplinary policies.

ATTACHMENT 5 : STATEMENT OF PURPOSE

In accordance with the by-laws and corporate charter of the Foundation, the mission of the French International School is to:

- Offer students a French educational curriculum to standards and guidelines in effect in France, as defined by the French educational authorities, in order to prepare students for the French *Baccalauréat* examination and for admission to institutions of higher learning in France and other French-speaking countries.
- Qualify students for admission to colleges and universities in the United States and Canada by offering a curriculum including courses focusing on the English language, American History and Civilization.
- Promote the diffusion of French language and culture in the context of American society in a manner that reflects the cultural diversity of the *Lycée*.

Criteria for admission

Students are admitted to the French International School without discrimination as to race, creed or national origin. Pre-school and kindergarten children must have basic skills in a primary language. For admission in First through 12th grade, students must be able to demonstrate age-appropriate understanding and linguistic competence in French, as the language of instruction is French. The school provides academic support for those children learning French as a second language.

Length of the school day

Nursery school: 9h00 – 15h00

Lower school: 8h30 – 15h20

Middle and High school: 8h30 – 17h30

Student/Teacher ratio: Pre-elementary: 10/1 student teacher ratio*

Elementary: 16/1*

Middle and High school: 10/1*

* within a margin of error of 2 students

Graduation policy

Twenty-four credits, earned from *Quatrième* through *Première*, are required to qualify for a High School Diploma. Nineteen of these credits must be accumulated in the subjects listed below. The additional 5 credits come from courses offerings in any curricular area.

English/French Language, Arts: 8 credits

Social studies: 4 credits (one of which must be in US History)

Math and Science: 4 credits (at least one credit each in both Math & Science)

Foreign Language: 2 credits

Physical Education: 1 credit

Granting of “credit”

To receive a credit for a course, a student must obtain a yearly grade average of at least “D-“. The amount of credit attributed to a course is function of the number of clock-hours of instruction given in that course during the year. Classes at the *Lycée* are 55 minutes long, and last for 173 school days per year. One credit corresponds to a minimum of 120 clock-hours of instruction.

COMAR 13A.09.09

In order to comply with regulations stipulated in COMAR 13A.09.09 and receive approval from the Maryland State Department of Education, the French International School releases the above information.

Attachment 6 : Instructions - Supervised Study Hall and Day care – Primary School

	ROLLINGWOOD CAMPUS (GS/CP, CP, CE1, CE2, CM1)	FOREST ROAD CAMPUS (CM2)
SUPERVISED STUDY HALL		
3:20PM – 5:30PM		
Yearly (5 d./week)	\$2200	\$2200
Yearly (2 d./week)	\$1100	\$1100
6 months (5 d./week)	\$1300	\$1300
6 months (2 d./week)	\$650	\$650
Free		If a Club Rochambeau is cancelled
DAY CARE		
15h20 – 17h30		
Yearly (5 d./week)	\$550	
Yearly (2 d./week)	\$280	
6 months (5 d./week)	\$350	
6 months (2 d./week)	\$180	
Occasional (session)	\$25	
Free	If a Club Rochambeau is cancelled	
LATENESSES after supervised study hall, Day Care or Club Rochambeau (Rollingwood Campus)		
<ul style="list-style-type: none"> ▪ After 5 :30 PM, children who have not been picked up go to day care, and parents are charged \$25 every 15 minutes ▪ <u>For siblings staying together at the day care for lateness</u> (after 5 :30 PM) only \$25 are charged for every 15 minutes (and not 50) ▪ After 3 latenesses the child will automatically be registered for the semester and the parents will pay for the remainder (\$250) ▪ <u>Exception : The first lateness will not be charged</u> 		

Année : du 02 sept. 2010 au 16 juin 2011
Semestre 1 : du 02 sept. 2010 au 21 janv. 2011
Semestre 2 : du 24 janv. 2010 au 16 juin 2011

NB : -From June 17th on, there will be only one bus departure(3:30PM) Last day care and supervised study hall sessions will therefore be on June 16th
 - If a semester is begun, you will be charged for it. No refund will be made