**2016 – 2017 Detailed Deadlines and Instructions for Terminales**

North American & UK University Application Process

These are some of the most important deadlines you may need to know, but this is not a comprehensive list. **It is your responsibility to know and adhere to the correct application deadlines.** It is not the responsibility of the University Counseling department (Ms. Parliman, Ms. Bessaha) to know every possible deadline. Check each university’s website for the undergraduate admission/application deadline and for all admission requirements.

**Student’s Responsibilities**

1. Meet with Ms. Parliman if needed to discuss your university plans and questions.
2. Get accurate application deadlines for your universities.
3. Make a university list by **September 30**: The form (“*demande d’admission*”) is available on Naviance Family Connection and from Ms. Bessaha or Ms. Parliman. The deadlines you list here should reflect the actual university deadlines for your intended program (for example, November 1 for University of Maryland).
4. Give your university list (signed by a parent) to Ms. Bessaha with payment of fees.
5. Ask two teachers for letters of recommendation by **September 30.** After talking with teachers in person, make the request through Naviance.
6. Take any required tests (SAT, ACT, SAT Subject Test, and TOEFL). Have all required test scores sent to universities so they arrive by the deadline.
   1. Suggested: Order scores by September 15 for any November 1 deadlines (such as UMD College Park). Allow four to six weeks for scores to be sent.
   2. For sending SAT scores, go to [www.collegeboard.org](http://www.collegeboard.org)
   3. For sending ACT scores, go to [www.act.org](http://www.act.org)
   4. For sending TOEFL scores, go to [www.toefl.org](http://www.toefl.org)
   5. You can also request scores to be sent as you register for the test.
7. Submit your college applications (usually online).

**School’s Responsibilities**

* After receiving the student’s list of intended universities, the counseling department:
  + Submits students’ grades (in the form of a translated transcript, or *bulletins* if required)
  + Submits any required recommendations from the University Counselor and from teachers.
* For all applications except UK, both these processes run simultaneously. The universities match the student’s application and test scores (sent by the student) with the grades and recommendations (sent by the school).
* Both the student and the school send their parts of the application by the deadlines. The university counseling office uses the deadlines given by the student on the University List.
  + EXCEPTION: For UK applications, the responsibilities are the same, but the process is sequential: First, the student finishes her parts of the UCAS application online. Then, once the student has finished and paid the application fee, the University Counseling department submits the UCAS application (including grades and recommendations) by the deadline.
  + This means students must finish and “send” their UCAS application to Ms. Parliman well before the deadline.

**Major Deadlines**

**SEPTEMBER**

*September 2016*

* Regular registration deadline for October 1 SAT and SAT Subject Tests. Check website for exact date: [www.collegeboard.org](http://www.collegeboard.org)

*September 16*

* Regular registration deadline for October 22 ACT ([www.act.org](http://www.act.org)).
* Suggested date by which to have your SAT/ACT scores sent to universities with November 1 deadlines

*September 20*

If you plan to apply to Oxford, Cambridge, or medicine in the UK, or to any US universities with an October 15 deadline, by September 20 you need to:

* Bring to Ms. Bessaha (Room 224) your signed university list and payment for transcripts & administrative fees
* Ask two teachers for recommendations (for UK, recommendations should be related to the subject you want to study)

Last day to notify Ms. Parliman of your intent to register for other UK admission tests:

* BMAT (required by some medical programs in the UK; <http://www.admissionstestingservice.org/our-services/medicine-and-healthcare/bmat/about-bmat/>
* Exams required by Oxford, Cambridge, UCL, and a handful of other UK universities in various subjects (i.e. classics, English, history, math, modern languages, oriental languages, and physics)
* Some programs at Oxford, Cambridge, and UCL require the TSA (Thinking Skills Assessment)
* See <http://www.admissionstestingservice.org/for-test-takers/>

Last possible day to register for the UKCAT (medical-school exam required by many UK universities.

* See <http://www.ukcat.ac.uk/about-the-test/who-should-take-the-test/>
* A few medicine-related UK programs (biomedical science at a few universities) also require this exam.
* Anyone taking the UKCAT must do so by October 5.

*September 30*

Deadline for all students to ask teachers for recommendations

* Usually two recommendations are needed for US and UK applications. Canadian universities do not usually require recommendations.

Anyone applying with an October 15 deadline to Oxford, Cambridge, or UK medicine/veterinary programs, etc. should be finished with the student’s part of the UCAS application.

Last possible day to register (late fee) for October 22 ACT

**OCTOBER**

Submit your University List, especially if your deadlines are in November.

* Your list can be edited and added to after this date, but it should be mostly complete.
* As part of this deadline, you will need to:

1. Know each university’s application deadline
2. Know each university’s application requirements (tests, recommendations, written responses, counselor recommendation, portfolio, how to apply)
3. If any of your universities require teacher recommendations, you should have already asked your teachers for a recommendation.
4. Bring Ms. Bessaha your signed university list and payment.

*October*

* Regular registration deadline for November 5 SAT and SAT Subject Tests. Check website for exact date: [www.collegeboard.org](http://www.collegeboard.org)

*October 15*

* Last possible day to register (late fee) for the BMAT, TSA, and some other UK tests
* Final application deadline for any program at Oxford or Cambridge, UK vet/medical programs, etc. You will have needed to finish your portion by September 30 so Ms. Parliman can submit the complete application by the deadline.
* Early Action deadline for a few US universities, such as Georgia Tech and UNC Chapel Hill
* Some universities have major scholarship deadlines.

**NOVEMBER**

*November 1*

* Deadline to apply to the University of Maryland, College Park. Your online application and test scores (either SAT or ACT, and TOEFL or IELTS for non-native English speakers) need to be received by UMD by November 1 for best consideration for admission, scholarships, and honors programs.
  + Anyone whose application or test scores reach UMD after November 1will be considered for admission but not for honors programs or scholarships.
  + This is not a binding application process; it’s considered Regular Decision and does not commit you to attending UMD if you are admitted. Students are notified of their decision by February 1.
  + We urge anyone interested in UMD College Park to apply by November 1.
* Early Decision (binding) and Early Action (non-binding) application for many US universities, including the University of Virginia, Princeton, and many others. PLEASE READ CAREFULLY each university’s rules for applying Early Action and Early Decision. Students are notified of decisions between mid-December and mid-January.
* Many universities have scholarship deadlines throughout the entire month of November.
* For any universities with December, January, or February deadlines, bring Ms. Bessaha your completed university list with fees.

*Early November*

Regular registration deadline for December 3 SAT and SAT Subject Tests. Check website for exact date: [www.collegeboard.org](http://www.collegeboard.org)

*November 4*

Regular registration deadline for December 10 ACT

*November 18*

Last possible registration (late fee) for December 10 ACT

*November 30*

* Application deadline for the University of California schools (UC Berkeley, UCLA, UC San Diego, and others)
* Deadline for Penn State and other US universities

**DECEMBER**

*December 1*

Application deadline for some US & Canadian universities and scholarships

*December 15*

Finish and submit your part of the UCAS application

*Late December*

Regular registration deadline for the January 21 SAT and Subject Tests. Check website for exact date: [www.collegeboard.org](http://www.collegeboard.org)

**JANUARY**

*January 1 to 20*

Application deadlines for most US universities, including Regular Decision (non-binding; April 1 notification) and some Early Decision (binding; late February notification).

*January 1*

Suggested deadline for University of Toronto (varies by program, but the earlier the better for non-Canadian students). See <http://www.adm.utoronto.ca/adm-awards/admissions/info/p1.action?domain=adm&page=APPLYING105>

*January 15*

* Final application deadline for UK universities. (You will have needed to finish your portion by December 15 so Ms. Parliman can submit the completed application by the deadline.)
* Deadline for McGill University and a few others in Quebec, including Universite de Sherbrooke

*Mid-January*

McGill deadline for scholarship consideration

**FEBRUARY, MARCH**

*February 1*

Application deadline for many Canadian universities, including Concordia and the University of Montreal. Check deadlines for other Canadian universities.

*February 1, February 15, or March 1*

Typical deadlines for US financial aid applications (FAFSA, CSS Profile) to be submitted to universities. Check with each university for its deadline.

**LATER**

*April 1*

US university admission decisions are released by this date

*May 1*

Students must reply to US universities, McGill, and some others by this date; often a deposit is required to hold your place (can choose only one US university).

*May 1 – early June*

UK and other Canadian reply deadlines

**Other essential information**

UK application site

[www.ucas.com](http://www.ucas.com)

To register:

* Choose “Register through a school or college”
* When asked for the school’s buzzword: frenchinternational
* If asked for the school’s “Centre number,” it is 45483

McGill: French *Bac* admission standards

<http://www.mcgill.ca/applying/how-we-make-decisions/minimum-grades-used-admission-previous-years/fb>

Concordia admission requirements

<http://www.concordia.ca/admissions/undergraduate/requirements-international.html>

Pay attention to “Programs with additional requirements” and to status, i.e. Quota program, Limited Enrollment, or Open.

Université de Montréal application information (For “Premiere cycle,” bachelor’s degrees)

<http://www.futursetudiants.umontreal.ca/fr/admission/dates-limites.html>

Guide to study in Canada

[www.studycanada.ca](http://www.studycanada.ca)

Search site for programs in Europe, especially taught in English

<http://www.eunicas.co.uk/index.php/eunicas/search.html>

Naviance/Family Connection, accessible to students with your password. Use for researching/comparing universities and building a résumé.

<http://connection.naviance.com/frenchis>

SAT, SAT Subject Tests, and practice tests

[www.collegeboard.org](http://www.collegeboard.org)

ACT and practice tests

[www.act.org](http://www.act.org)

TOEFL (Test of English as a Foreign Language)

[www.toefl.org](http://www.toefl.org)

IELTS (International English Language Test)

[www.ielts.org](http://www.ielts.org)

Common Application for some 500 US colleges and universities  
[www.commonapp.org](http://www.commonapp.org)

Great site for beginning the university search

[www.bigfuture.collegeboard.org](http://www.bigfuture.collegeboard.org)

Excellent search site with detailed information on US universities’ admission requirements

[www.noodle.com](http://www.noodle.com)

Great search site for US universities and colleges

<https://www.chegg.com/schools>

Website listing “test-optional” US colleges and universities that don’t require SAT/ACT or have alternate test requirements

[www.fairtest.org](http://www.fairtest.org)

US government financial aid website. US Citizens and permanent residents must use the FAFSA to qualify for government-funded grants, loans, and campus jobs.

[www.fafsa.gov](http://www.fafsa.gov)

Connected with the FAFSA, a worksheet which can help determine what kind of US financial aid you might receive

<https://studentaid.ed.gov/fafsa/estimate>

CSS Profile, another financial aid form required by many US universities (usually private colleges/universities). Non-US citizens may need to complete a university’s own International Student Financial Aid form, if need-based aid is offered.

<https://profileonline.collegeboard.com/prf/index.jsp>

List of universities that typically offer financial aid (either need-based, merit-based, or both) to international students (i.e. non-US citizens or permanent residents).

<http://www.edupass.org/finaid/undergraduate.phtml>

Website listing universities with scholarships based on “merit,” i.e. high grades or test scores, special talents, or other qualities they seek in their student body.

[www.meritaid.com](http://www.meritaid.com)

Students can register and be “matched” with colleges that offer scholarships. Some are available to non-US citizens.

[zinch.com](http://www.chegg.com/scholarships)

Great site for finding small scholarships (which can add up) <https://www.raise.me/>